

To: All Members of the Board, all officers named for 'actions'.

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**HEALTH AND WELLBEING BOARD  
18 SEPTEMBER 2013  
M I N U T E S**

**ATTENDANCE**

**MEMBERS OF THE BOARD**

County Councillors

T C Heritage, R M Roberts, C Wyatt-Lowe (Chairman)

Non County Councillor Members

T Kostick, N Small, L Watts, N Bell, Clinical Commissioning Groups  
J Coles, Director of Children's Safeguarding and Specialist Services  
I MacBeath, Director of Health and Community Services  
J McManus, Director of Public Health  
S Wren, Healthwatch Hertfordshire  
L Needham, District Council  
J Halpin, NHS Local Area Team

**PART 1**

**1. MINUTES**

- 1.1 The minutes of the Health and Wellbeing Board meeting held on 26 June 2013 were confirmed as a correct record of the meeting.

**ACTION**

## **2. CLINICAL COMMISSIONING GROUP (CCGs) STRATEGIES AND COMMISSIONING INTENTIONS**

- 2.1 The Board received updates from the East and North Herts CCG, Herts Valley CCG and Cambridge and Peterborough CCG outlining their strategies and commissioning intentions.
- 2.2 The update from East and North Herts CCG included the conclusion of the Contract with Clinicentre which provided elective surgery at the Lister Hospital and the completion of the smooth transfer of patients to East and North Hertfordshire Hospital Trust. A recovery plan was awaited in relation to waiting times at Barnet and Chase Farm Hospital.
- 2.3 The Board discussed the possible shortages of staff and recruitment issues that might arise and ways in which that could be combated. It was felt that the CCGs needed to work together on this and not compete for staff.

### **Conclusion**

- 2.4 The Board noted the updates and the congruity in approach across the CCGs.

## **3. DEMENTIA SERVICES IN HERTFORDSHIRE**

- 3.1 The Board received a report which outlined the current demographics, work programme and performance indicators related to services in Hertfordshire for people living with dementia and their family carers.
- 3.2 The Board also received presentations from Mike Ormerod, Carers In Herts, Dr Mukhopadhaya, Hertfordshire Partnership University NHS Foundation Trust and Dr Tammy Angel, West Hertfordshire Hospitals NHS Trust.

It heard that in order to meet future needs in the County, health and social care services needed to identify and diagnose people with dementia early; ensure that every interaction with the health and social care workforce is respectful of the person, their family and the issues they face; and change the services that are currently offered to enable them to be personalised.

It heard how HPFT are responding to meeting the challenges presented by providing high quality services to an increasing elderly population within limited financial resources.

It heard how West Herts Hospital have helped people reaching the end of their lives from being inappropriately transferred into hospital.

## **Conclusion**

- 3.3 The Board noted the report and agreed that each organisation represented on the Board would commit to review the support it provided for families and carers of people with dementia to ensure they are assisted in their caring role as long as they are willing and able.
- 3.4 The Board agreed to adopt the following principles:
- (i) We will encourage local communities to recognise the part they can play to help people with dementia and their carers to live well.
    - We want to increase the number of organisations signing up to the Dementia Alliance, to include all local NHS Trusts and CCGs, Hertfordshire County Council, District Councils and large providers/organisations of services to people with Dementia as a starting point by January 2014.
  - (ii) We are committed to educate people in understanding that dementia is not just part of the ageing process and in some cases is preventable by promoting healthier lifestyles.
    - We want to introduce a public health programme targeted to those at risk to promote healthier living in identified districts.
  - (iii) We will ensure that clinicians are confident in identifying people at risk so that they are diagnosed and receive interventions as soon as possible.
    - We want to prepare and offer a range of training solutions of varying levels to suit clinicians' requirements.
  - (iv) We are committed to keeping people well and independent in their own home as long as it is safe to do so.
    - We want people to be informed and enabled to access a wide range of services in a timely and managed way to maintain their wellbeing and safety thereby avoiding crisis and emergency hospital admissions
  - (v) We will achieve the same outcomes for people with dementia who are admitted into hospital as those without dementia.
    - We want to audit hospital admissions for people with

dementia to identify the difference in outcomes and from this develop and agree a local plan to reduce this inequality.

- (vi) We are committed to ensuring that family carers of people with dementia feel supported and cared for.
  - We want to analyse the surveys being undertaken by local trusts in conjunction with Carers in Herts to improve carers' experiences.

#### **4. WEST HERTFORDSHIRE HOSPITALS NHS TRUST UPDATE**

4.1 The Board received an update on the transitional activities underway at West Herts Hospital Trust (WHHT) as a result of risk discussions held between that Trust and the wider health system during the latter part of 2012 through to July 2013.

4.2 It heard that there had been a change of leadership within the Trust and a very active and transparent approach was being taken to achieve solutions. Herts Valley CCG was working closely with the Trust and work was ongoing.

##### **Conclusion**

4.3 The Board noted the report.

#### **5. BARNET AND CHASE FARM HOSPITALS NHS TRUST UPDATE**

5.1 The Board received a verbal update from Nicola Bell, Accountable Officer Herts Valley CCG.

5.2 The Board was informed of plans for Barnet and Chase Farm Hospital to be acquired by the Royal Free Hospital in order for foundation trust status to be achieved. The acquisition needed to be carried out quickly in order to ensure the financial viability of Barnet and Chase Farm Hospital.

##### **Conclusion**

5.3 The Board noted the update and requested to be updated on progress.

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#### **6. AGREEMENT ON SPENDING PLANS FOR NHS ALLOCATION TO SOCIAL CARE**

6.1 The Board's agreement was sought on spending plans for the NHS allocation to social care of £14.2m for Hertfordshire in 2013/14.

Meetings had taken place between the local authority and both CCG's over the summer period and confirmation had been received by the Accountable Officers that the proposed spending plans were agreeable. Confirmation of the plans had been sought from NHS England.

### **Conclusion**

- 6.2 The Board approved the respective spending plans for the grant allocation and agreed to delegate authority to change the spending plans in-year where there was mutual agreement between the Accountable Officer of the CCG and the Director of health and Community Services.

## **7. REVISED PERFORMANCE INDICATORS FOR OUR HEALTH AND WELLBEING STRATEGY**

- 7.1 Following its consideration of proposed indicators at its June meeting, the Board received a set of revised performance indicators. These had been amended to reflect comments made by the Board at its last meeting.

- 7.2 The Board discussed the possibility of including more local indicators, in particular, in the area of tobacco which the Director of Public Health agreed to look into. It was also felt that there could be more emphasis generally on young people and the provision of benchmarking.

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### **Conclusion**

The Board agreed that:

- 7.3 A dashboard using the revised indicators be published and that where proposed indicators were not yet good enough, organisations instruct their respective representatives to address this through the relevant commissioning bodies.
- 7.4 This should be discussed at a future development day.

## **8. CO-PRODUCTION WORK FOR HEALTH AND SOCIAL CARE**

- 8.1 The Board received a report and a presentation from Governance International detailing the co-production work for health and social care which was developed on 17 and 18 September 2013.
- 8.2 The theme of the work was around Older People and Complex Care. The event had included clinicians, users, carers and commissioners. It was noted that 'Co-production is about professionals and citizens making better use of each others assets, resources and contributions to achieve better outcomes or improved efficiency'.

### **Conclusion**

- 8.3 The Board noted the report and agreed to discuss the outcomes of the co-production work at a future development day.

## **9. CHANGE TO THE CONSTITUTION OF THE HEALTH AND WELLBEING BOARD**

- 9.1 The Board considered a report which proposed a change to the Constitution of the Board relating to the timing of submission of public questions. It was noted that subject to the Board's approval, the changes would be considered by the County Council at its meeting on 26 November 2013.

### **Conclusion**

- 9.2 That the Board recommend to County Council that paragraph 9.9.2 of its Constitution be amended to read as follows:

*9.9.2 A member of the public who wishes to ask a question under 9.9.1 above shall give written notice, including the text of the proposed question, to the County Council's Chief Legal Officer at least 5 clear days before the meeting.*

Kathryn Pettit  
Chief Legal Officer